



DISCIPLINE RECORDS RELEASE FORM

1 STUDENT INFORMATION

Applicant must complete this first section only, then give this form to the person at your current/last school responsible for student discipline (Principal, Dean, etc.). **The school will return this form directly to Cathedral.**

STUDENT NAME

CURRENT SCHOOL

GRADES ATTENDED

AUTHORIZATION TO RELEASE RECORDS *(must be signed by authorized parent or guardian)*

I hereby authorize my child's school records to be released to Cathedral 7-12 High School. Such records may include, but are not limited to, discipline records, academic transcripts, standardized test scores, attendance, health, special accommodation, and other records or information.

PARENT/GUARDIAN SIGNATURE

PRINT NAME

DATE

2 SCHOOL ADMINISTRATION

The student above is applying for admission to Cathedral 7-12 High School. Under the Education Reform Act 37, 37L of Chapter 71 of the Massachusetts General Laws, "A student transferring into a local system must provide the new school with a complete school record of the entering student. Said record shall include, but not be limited to, any incidents involving suspensions or violation of criminal acts or any incident report in which such student was charged with any suspended act." An administrator in charge of student discipline (Principal, Dean, etc.) should complete this form and return directly to Cathedral with any disciplinary records.

THE ABOVE NAMED STUDENT INCURRED *(check all that apply):*

- NO INSTANCES OF OFFICE DISCIPLINARY ACTION
- SEVERAL INSTANCES OF MINOR DISCIPLINARY ACTION
- FREQUENT NEED FOR OFFICE INTERVENTION
- AT LEAST ONE INSTANCE OF SERIOUS OR MAJOR DISCIPLINARY ACTION (SUSPENSION, EXPULSION, ETC.)

COMMENTS ON THE STUDENT'S DISCIPLINE RECORD

ADMINISTRATOR

ADMINISTRATOR'S NAME

POSITION

EMAIL

PHONE

SIGNATURE

DATE

PLEASE RETURN WITH REQUESTED RECORDS DIRECTLY TO:
ADMISSIONS, Cathedral High School, 74 Union Park Street, Boston, MA 02118

HAVE QUESTIONS?

Call 617-542-2325 ext. 312 or email
admissions@cathedralhighschool.net